

# Invitation and Registration

## Delegation Trip to Germany – December 3-7, 2018



## On-the-Job Training

Are you looking for a sustainable pipeline of talent from within? Do you need support implementing a successful apprenticeship program? Looking to exchange ideas with likeminded trainers, experts, and representatives?

Our new transatlantic platform was established to enhance the professional dialogue on a personal level. As a part of a broader scale effort to strengthen the cooperation between our countries, this program is designed to:

- Share the many years of experience and know-how of German trainers and vocational schools
- Stimulating and exchanging knowledge and experience between German and American professionals
- Increasing the acceptance of dual vocational training in the US to counteract the skills gap
- Creating an understanding for the benefits of establishing a sustainable talent pipeline
- Exchanging best practices of current methods, exams, training implementation and much more!

We invite you to join us on this delegation trip to Germany where you will learn from your German Industry counterparts regarding best practices and implementation methods for apprenticeship programs while building lasting contacts and friendships abroad.



## Planned activities

- **Company visits** to see firsthand how German manufacturing plants operate.
- **Meetings** with governmental institutions and dual education associations to learn about vocational training policy and procedure in Germany.
- **Peer-to-peer exchange** between vocational thought-leaders from the US and Germany.
- **Visits to cultural sites** in the area and tastes of German cuisine.

“The ICATT apprenticeship program is an excellent opportunity for both the apprentice and the company! The apprentice gets professional training and education without student debt – the company will have an excellent skilled employee after successful completion of the training. The program was long overdue and urgently needed to build up a highly skilled workforce.”

– Hans Kraus  
Corporate Director of Marketing  
Richard Wolf Medical Instruments Corporation

## Program cost and coverage

- The trip is generously supported by the German Federal Ministry of Economic Affairs and Energy through the European Recovery Program.

Program fee	Registration before October 12, 2018	Registration after October 12, 2018.
Single occupancy	\$575.00	\$650.00

This covers all ground transportation during the trip, the cost of accommodation (six nights of \*\*\* hotel accommodation), meals (breakfast/ lunch/ select dinners) and fees for cultural events within the scope of the program.

- Participants are responsible for their own airfare to and from Germany and transportation to and from the airport in Germany.

## How do I register?

This study trip is targeting **anyone who works closely with the apprentice and/or the apprenticeship program**, whether it be: company trainers, floor managers, general managers, HR representatives, college representatives, and other thought leaders from apprenticeship program organizations.

- **Complete the following forms** and submit via email attachment to [andrews@gaccmidwest.org](mailto:andrews@gaccmidwest.org).
- **Registration deadline:** Early consideration: **October 12, 2018**, Final deadline: Friday, **October 26, 2018**.
- Participation is limited to 15 individuals. Registration is first-come, first-served. Sign-up today!



Stefanie Andrews  
Manager, Skills Initiative

**German American Chamber of Commerce of the Midwest, Inc.**

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*\*\*This project is supported by the Transatlantic Program of the Federal Republic of Germany, funded by the European Recovery Program (ERP) of the Federal Ministry of Economics and Energy (BMWi).*



Federal Ministry  
for Economic Affairs  
and Energy



## **Application and Participant Agreement Transatlantic Dialog on Apprenticeships Delegation Trip to Germany on On-the-Job Training**

This delegation trip to Germany in the course of the “Transatlantic Dialog on Apprenticeships” is an exceptional opportunity for know-how exchange and network building between in-company trainers, college educators, exam board members, government representatives and local, regional and national industry representatives in the United States and Germany and is generously supported by the German Federal Ministry for Economic Affairs and Energy through the European Recovery Program (ERP).

Please read the following statements carefully and indicate your agreement to the terms by signing below. This signed agreement must be returned to GACC Midwest by **Friday, October 26, 2018** (early consideration deadline: **Friday, October 12, 2018**). Please return via email (scan) to [andrews@gaccmidwest.org](mailto:andrews@gaccmidwest.org) or via fax to (312) 644-0738.

*I hereby acknowledge and agree to the following terms in connection with my participation in the Transatlantic Dialog on Apprenticeships:*

1. I hereby confirm my participation in the delegation trip, starting on **Monday, December 3, 2018** and ending on **Saturday, December 8, 2018**, and agree to pay the associated program fee of \$575,00. *Please find payment details in item no. 7.*
2. I am aware of the intensive nature of the program’s agenda and agree to fully participate in all modules therein to the best of my ability. Typical program days will begin no later than 8:00am and end no earlier than 8:00pm. This will include conferences, site visits and networking events, and travel by bus and/or walking up to 30 minutes at a time. Every participant is responsible for being on time for all parts of the program.
3. I will represent my home country and the Transatlantic Dialog on Apprenticeships in a responsible manner and respect the laws and customs of my host country at all times. I understand that any inappropriate behavior that reflects poorly on the program or the United States will result in an official warning from GACC Midwest with the possibility of expulsion from the program.
4. I hereby acknowledge and agree that GACC Midwest cannot be held liable (and hereby disclaim any liability) for any injuries caused by or occurred to the participant during the course of the program.





5. I hereby acknowledge and agree that I have health insurance that will cover me for the duration of the program. I have either made sure that my US insurance will cover me in Germany or I have purchased extra travel insurance coverage.
6. I fully understand the division of associated costs, as explained here:
  - GACC Midwest is solely responsible for the following costs on behalf of the participant beginning on Monday, December 3 until Friday, December 7, 2018: all overnight stays (6 overnights, each single occupancy), all meals incl. 1 drink per meal, transportation, and fees for cultural events that are part of the official trip agenda.
  - I am solely responsible for covering the booking and cost of air travel to and from Germany, as well as transportation from the airport to the first meeting location, and any necessary transportation after the official trip program has ended.
7. Terms of payment and cancellation policy. The program fee is USD \$575,00, paid in one installment to the German American Chamber of Commerce of the Midwest, Inc., and due by **Friday, October 26, 2018**. The payment can be submitted under the following link:  
<http://shopping.na3.netsuite.com/s.nl/c.3321970/sc.16/f>
  - I understand that failure to submit payment on time may result in the forfeiture of my slot on the trip and the subsequent granting of this slot to an alternate candidate. I understand that, should a participant, including myself, cancel his/her participation in the program at any time after having submitted payment, he/she will not receive reimbursement for payments rendered.
8. I understand that GACC Midwest reserves the right to cancel the trip to Germany due to unforeseeable circumstances such as natural disasters or other hindrances to international travel. The decision to cancel the trip is left to GACC Midwest's sole discretion. In the unlikely event of a cancelation, participants who have paid the program fee will receive a full refund.
9. GACC Midwest has my permission to use pictures taken in the course of the trip in print and digital media for the sake of documenting and promoting the Transatlantic Dialog on Apprenticeships. This includes, but is not limited to, display of images of my likeness on the Transatlantic Dialog on Apprenticeship program page on GACC Midwest's website, [www.gaccmidwest.org/en/initiatives/transatlantic-apprenticeship-dialog/](http://www.gaccmidwest.org/en/initiatives/transatlantic-apprenticeship-dialog/) , and on promotional material related to the program.





German American  
Chambers of Commerce  
Deutsch-Amerikanische  
Handelskammern

*Transatlantic  
Apprenticeship  
Dialogue*

*I grant GACC Midwest use of the following information for purposes related to the organization of the Delegation Trip to Germany:*

Full Name:

Organization:

Job title:

Phone:

Mobile (used during trip):

Address:

Email:

Passport number (security requirement for certain meetings):

Passport issuing country:

Emergency contact (name, relation, phone):

Nutritional requirements (allergies, intolerances, etc.):

Bio (brief bio including a description of your current focus area / expertise, no more than 500 characters, incl. spaces):

Headshot (digital picture of yourself, professional in nature, approximately 150x200 pixels):  
Please attach your file as a .jpeg or .png file attached to your E-Mail reply.



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German American  
Chambers of Commerce  
Deutsch-Amerikanische  
Handelskammern

*Transatlantic  
Apprenticeship  
Dialogue*

Shoe size:

Topics that you would like to be discussed:

Expectations and requests for this delegation trip:



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This Participant Agreement is put forward in good faith and GACC Midwest agrees to use all commercially reasonable best efforts to satisfy the expectations of the participant in the course of this trip.

I verify that the information provided above is true and complete. I have no objection to the terms of this agreement.

Electronic Signature	
Click or tap here to enter text. <b>Please type your First and Last Name</b>	Click or tap to enter a <b>Date (MM/DD/YY)</b>
<input type="checkbox"/> <b>I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Participant Agreement.</b>	

